



Newsletter for Qualified Persons

We are reducing our use of website links by embedding the URL/link into the image associated with the topic area. To open these links please hover over the images in the left-hand column.



Qualified Persons webpage

For all the up-to-date Agricultural Water Management forms and procedures and links to previous QP Newsletters and webinar recording please go to the [WSA's Qualified Persons Webpage](#). Remember: This webpage is password protected, to ensure that only QPs can access this information. If you've forgotten the password, please reach out to Heather Davies (heather.davies@wsask.ca) and she will provide it to you.



Updates and Revisions

[Drainage Works Application and Approval Form](#)

Improvements to the [Drainage Application](#) – please download and use the most recent version of the [Drainage Works Application and Approval Form](#), which can be found in the **Forms for QPs** section of the [WSA's Qualified Persons Webpage](#).

Updates include:

- **We reformatted Section 4 of the Drainage Application.** To improve consistence and aesthetics, we reformatted Section 4 into a table. So, all measurements in Section 4 are now in the second last column of each row.
- **Registered Easements will no longer be included in the Applicants' Copy of the Drainage Approval.** Note: we have added some wording to Appendix B, in the Land Control Document Section of the Drainage Works Application and Approval Form, on page 16, to let applicants know that copies of the easements are **available upon request, but depending on the circumstances of the request, redactions may be applied prior to disclosure of the easements.**

[Land Control Agreement](#)

Improvements to the [Land Control Agreement Form](#) – please download and use the most recent version of the [Land Control Agreement Form](#), which can be found in the **Forms for QPs** section of the [WSA's Qualified Persons Webpage](#).

Updates include:

- **We added a "Print Name" field to each of the signature lines.** Some QPs informed me that not always was a signature legible. By adding the Print Name field, we can link the signature to the grantee or grantor, which ensures that all the necessary signatures are collected.
- **We removed the Grantor or Grantee designation below the signature line and added a check box at the end of each signature line for the individual to indicate if they are a Grantor or Grantee.** This edit was intended to clean up the document, reduce blank lines, and potentially allow us to reduce the number of pages/signature lines associated with this document.



Using Mail Merge Copies within the Drainage Application

We encourage QPs, who are working on drainage networks with more than 10 surface parcels, to use the mail merge feature in Word, to automate the addition of the ISC related information from ADAM into Sections 3.1 and 3.2 of the drainage application. Using the mail merge feature to populate Sections 3.1 and 3.2 to reduce copying and spelling errors. You can find a recording of how to [How to do a mail merge to update the drainage application using ISC data from ADAM](#) on the [QP](#)

[Webinars webpage](#). Note: you can also find the [ADAM Mail merge Template Excel Spreadsheet](#) and a [PDF of the slides](#) from the Webinar on the QP Webinars webpage.



QP Webinars

[Previous Webinars](#)

We have now hosted four QP Webinars. To watch a recording of any of our previously recorded QP Webinars please go to the [QP Webinars webpage](#).

Upcoming Webinar

Next QP Webinar

Date/Time: February 27, 2023, 11am-11:30am

Topic: Crown Ownership of Wetlands

Presenter: Etienne Shupena-Soulodre, Agri-Environmental Project Manager with Water Security Agency

If you can't attend on Feb. 27th, no worries, we will be recording it and posting it to the [QP Webinars webpage](#).



Upcoming Courses/ Workshops

[AgH2Onward](#)

We are continuing to deliver our online [AgH2Onward workshops](#) that we recommend QPs take. These workshops remind QPs about and introduce farmers, ranchers, RM Administrators, and C&D and Watershed Board members to Saskatchewan's Agricultural Water Management Strategy, the process and benefits of drainage approvals, and techniques to best manage water on their land. Attendees will learn the benefits of working with neighbouring landowners in network projects and using a qualified person to lead the process. So, please consider taking in a session, it will be worth your time. The next online workshop dates include:

- Feb. 28, 2023 – 9am-11:30am
- Mar. 13, 2023 – 9am-11:30am
- Mar. 28, 2023 – 1pm-3:30pm.

Please go to the [AgH2Onward webpage](#) to register.





Southeast College – QP Training

Introductory Qualified Persons Training Course - This course offers the introductory concepts that are important to ensure QPs have the appropriate skills and knowledge necessary to assist in the continued growth and resiliency of the agricultural sector.

The dates that the Intro QP Training course is offered this winter/spring are during the weeks of:

- March 7 – March 16, 2023 (mornings)
- April 4 – 13, 2023 (mornings)
- We will also be offering the QP Training course in May and June 2023 – dates are yet to be determined.

The Art of Influential Communication Course – This course is designed to help QPs gain the skills they need to communicate more effectively with agricultural producers.

This course is 100 per cent online and allows you to learn on your own schedule.

Please click on this [Link](#) to register for this course.

Water Security Agency – QP Training

ADAM Mapping Course – This course is designed to ensure QPs know and use WSA’s mapping protocol, procedures and app when completing drainage applications.

The dates that the ADAM course is being offered this winter/spring are:

- March 22 and 23 (9am -12 pm)
- April 19 and April 20 (9am - 12pm)

Point of Adequate Outlet Course - The purpose of this course is to provide participants with an understanding of key technical concepts required to determine the Point of Adequate Outlet.

We will be offering this course again in June 2023, dates yet to be determined...

Please contact Heather.Davies@wsask.ca to register for either/or both courses.



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Feedback

We strive to provide you with the information you need to know as a QP to work with agricultural producers, C&Ds, Watershed Associations, and Rural Municipalities to bring their drainage works into compliance. Your feedback is an integral part of the improvement process, which is why we would be grateful if you could fill out this short [survey](#). The survey is expected to take no more than five minutes to answer. We really appreciate you taking the time to share your feedback. Please [click here](#) to get started.



You're receiving this newsletter because you are either an active QP or you have taken the Introductory Qualified Persons Training Course during the past 18 months. If you would like to unsubscribe from:

- this newsletter, [please click here](#); or
- all emails about the Qualified Persons Program, [please click here](#).